



## Provider Notice

The purpose of this notification is to communicate to all Residential Treatment Center (RTC) - Level C providers the process for notifying Magellan of Virginia their compliance with seclusion and restraint federal requirements. Compliance must be communicated in writing through an attestation letter. Residential Treatment Centers must submit attestation letters to Magellan for initial enrollment and then annually (on or before July 1). Attestation letters should also be completed and submitted when there is a change in the CEO of the facility.

**All annual attestation letters must be received by Magellan on or before July 1, 2017 by 5 p.m.** Providers must submit their attestation letters to Magellan by fax at 1-888-656-5396. This is a requirement per the provider agreement. If attestation letters are not received, approval for new authorizations will not occur.

**\*\*\*Attestation letters are only required for RTC - Level C. \*\*\***

**The Virginia Department of Medical Assistance Services (DMAS) Psychiatric Services Manual Chap. IV Rev. Dec. 2, 2015 states the process as follows:**

*[1]Psychiatric residential treatment facilities must comply with federal requirements regarding restraint and seclusion. Providers should refer to 42 CFR §§ 483.350 – 483.376 for detailed information regarding definitions, the protection of individuals; orders for the use of restraint or seclusion; consultation with the treatment team physician; monitoring of the individual in and immediately after restraint or seclusion; notification of the individual's parent or legal guardian; application of time out; post intervention debriefings; medical treatment for injuries resulting from an emergency safety intervention; facility reporting; and, education and training of staff.*

*Providers must submit to Magellan (the BHSA) a signed letter of attestation from the Chief Executive Officer (CEO) of the facility stating that the facility is in compliance with the federal condition of participation for the use of restraint or seclusion in psychiatric residential treatment facilities. Detailed information regarding this requirement can be found in Chapter II of this manual.*

[1] The Psychiatric Services Manual can be located with the following link:  
[www.virginiamedicaid.dmas.virginia.gov/wps/portal/ProviderManual](http://www.virginiamedicaid.dmas.virginia.gov/wps/portal/ProviderManual)