



## Provider Notice

### **Completion of Certificate of Need during the Foster Care Special Consideration process (Emergency placement)**

According to Emergency Regulations 12VAC30-50-130, the Certificate of Need (CON) for emergency admissions shall be completed by the facility-based team responsible for the child's plan of care within 14 calendar days of admission and submitted to Magellan. The certification shall cover the full period, starting with the day of admission, for reimbursement by Medicaid.

Steps for Completion of the CON for the Foster Care Special Consideration Process:

1. The certificate of need (CON) should be completed by the facility-based team, starting with the day of admission.
2. The individual must be referred to the IACCT, by submitting an inquiry form, within five business days of admission or within five business days of being determined eligible for Medicaid.
3. The inquiry form can be completed by the residential facility or the legal guardian.
4. The facility must submit the CON to the Magellan Residential Care Manager (RCM) once the individual has been referred to the IACCT.
5. The Magellan RCM will submit the CON to the IACCT.

For more information please refer to [IACCT Foster Care Special Considerations](#) or the [DMAS Residential Treatment Services Manual](#).

### **Completion of Certificate of Need during the Inpatient Special Consideration process**

During inpatient treatment teams meetings, if residential services are recommended as an option for the discharge plan, the inpatient facility will submit an IACCT Residential Inquiry form to Magellan within one business day or complete this form telephonically during a concurrent review for fee-for-service members.

If the inpatient facility determines that the member is not clinically stable to return to the community during the IACCT process, the inpatient facility will engage in an acute discharge planning process. If the inpatient facility needs assistance with identifying a placement, the RCM can assist.

Steps for Completion of the CON for the Inpatient Special Consideration Process:

1. The certificate of need (CON) should be completed by the treatment team at the inpatient facility and submitted to the residential facility where the individual will be admitted.
2. The residential facility will share the CON with the IACCT.
3. The IACCT will use the CON as a form of recommendation during the IACCT process.
4. The remainder of the IACCT and residential authorization process will mirror the retroactive process.

For more information please refer to the [Inpatient Special Considerations for the IACCT Residential Inquiry Process](#) or the [DMAS Residential Treatment Services Manual](#).

### **Completion of Certificate of Need – General**

The certificate of need (CON) is considered complete once all required signatures are obtained. The CON must be current, within 30 calendar days prior to placement.

If you have any questions, please call 1-800-424-4046 or select the [Contact Us](#) on [www.magellanofvirginia.com](http://www.magellanofvirginia.com).