



Inpatient Special Considerations for the IACCT Residential Inquiry Process

This educational document is intended to assist providers and members of the special considerations in the pre-referral IACCT process for the residential services inquiry process for members receiving inpatient care.

- Upon a member's admission to an inpatient facility, the facility will assess for viable discharge treatment options and develop an initial discharge plan.
- During inpatient treatment teams meetings, if residential services are recommended as an option for the discharge plan, the inpatient facility will submit an IACCT Residential Inquiry form to Magellan within **one business day** or complete this form telephonically during a concurrent review for fee-for-service members.

The inpatient facility will list the primary case manager or social worker/discharge planner who should be the primary contact for the Magellan Residential Care Manager (RCM) and IACCT Licensed Mental Health Provider (LMHP)ⁱ on the IACCT Residential Inquiry Form.

NOTE: In the case of state run inpatient facilities, the IACCT residential inquiry form will come jointly from the local CSB and state run inpatient facility

- After the IACCT Residential Inquiry is received, the IACCT RCM will contact the parent/legal guardian within **1 business day** to provide education about community resources and the IACCT process. (See IACCT Guide, Section 2, for more details about this process, **please note that this is different from our standard 5 business day education session procedure given that the child is currently in an acute care facility**).
- If the parent/guardian wishes to proceed with the IACCT process, the RCM will obtain the parent/guardian's verbal consent and complete the residential referral form.

- The RCM would then submit the referral to the IACCT LMHP responsible for the member's plan of care.
- The IACCT process remains the same during this stage as designated in the IACCT Guide steps 4-9.

NOTE When the IACCT LMHP schedules the face-to-face or telemedicine assessment (expedited, if possible), they will coordinate with the inpatient facility to gather any diagnostic and clinical assessments that were completed during the member's inpatient treatment. The Magellan MCO Liaison will contact the appropriate MCO to assure they know the process has begun.

- In cases where the residential facility or group home is far away from the child's medical home, the IACCT LMHP may:
 - Use telemedicine to complete assessment
 - Meet with the parent/guardian face to face and speak to the child telephonically
 - Coordinate with the facility's clinician to obtain clinical information and psychosocial assessment
 - Coordinate with the IAACCT where the facility is located to complete any needed assessments.
- If the IACCT process results in a determination that Medical Necessity is met for a residential placement, then residential services would be authorized through Magellan. The MCO Liaison will report this decision to the member's MCO plan.
- If the IACCT process results in a determination that medical necessity is NOT met, then Magellan will send a non-authorization letter to the Residential Facility, the Legal Guardian, and the IACCT LMHP.

Children in the Custody of the Local Department of Social Services (LDSS)

All placements of children in custody of an LDSS will be initiated by the LDSS as the legal guardian through established Virginia Department Social Services (VDSS) regulations and policies as well as local Children Services Act (CSA) policies governing “emergency” and “non-emergency” placements. As the legal guardian, LDSS will be expected to participate in the defined IACCT processes in addition to the current Family Assessment Planning Team (FAPT) requirements. (Virginia's Office for Children Services, 2016, p. 1)

Acute Discharge Planning Process

- If the **member is clinically stable** enough to return to the community during the IACCT assessment process, the inpatient facility will arrange community-based services to maintain member’s stability during IACCT process.
- If the **member is not clinically stable** enough to return to the community during the IACCT assessment process, the inpatient facility will engage in an acute discharge planning process that mirrors the retroactive process (see the **Retroactive Special Considerations for the IACCT Process** guidance document).

¹ LMHP includes LMHP-Resident (LMHP-R), LMHP-Resident in Psychology (LMHP-RP) and LMHP-Supervisee (LMHP-S)