



## Provider Notice

### Online tools & resources make your job easier

We've noticed some providers submit a high number of authorization requests via fax. Magellan is committed to reducing administrative burdens on providers by offering Web-based tools for retrieving and exchanging information. Did you know that Magellan will allow you to customize your own authorization forms or that you could upload and submit Magellan created authorization forms found on our website instead of faxing? We continually make enhancements our website to provide easy access to information as well as greater convenience and speed. Below are some of the online tools that you can utilize at [www.magellanhealth.com/provider](http://www.magellanhealth.com/provider).

<b>Online Applications for Providers</b> <b>For the confidentiality and security of our members and providers, you can access the following online applications only through use of a secure username and password:</b>	<b>Online News and Information</b> <b>You are not required to sign in to access the features listed below:</b>
Request initial and concurrent authorizations, including VICAPs	Quarterly Provider Focus online newsletter
Check on authorization status and download reports	Information on joining the network
View and print authorization letters and explanation of benefits (EOBs)	Credentialing and contracting requirements
Submit claims for professional services via our Claims Courier data-entry application (and also create claims from copies of previous claims)	National Provider Handbooks, Virginia Medicaid and FAMIS handbook supplement and appendices
Submit professional and institutional HIPAA-compliant 837 files directly to us in bulk	Provider trainings and demos of our online tools
Check on claim payment status	Cultural competency resources
Check your credentialing status	Claim submission tips
Edit practice information, in real time	Answers to web portal frequently asked questions (FAQ)
Take free continuing education courses	
Register for electronic funds transfer	
Enhance your profile (viewable to members in the Magellan of Virginia website provider directory) by adding your photo, professional awards, etc.	

**These items are only a sample of what our provider website has to offer. For assistance with accessing your online provider account, please contact the Network Department at 1-800-424-4536 or send an email to [VAProviderQuestions@magellanhealth.com](mailto:VAProviderQuestions@magellanhealth.com)**