

Provider Notice

Thank you for being part of the Magellan of Virginia provider network and providing high-quality care to our members. This is a reminder that Virginia contracted providers shall maintain member records in accordance with Health and Human Services (HHS), the Department of Medical Assistance Services (DMAS) and all other applicable federal, state and local laws, rules and regulations, accepted professional standards, accepted medical accounting procedures and sound internal control practices. Virginia adheres to the record retention guidelines under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, which requires a covered entity to retain required documentation for **six years from the date of service or the date when it last was in effect, whichever is later.**

Records for any member who is a minor will be retained for six (6) years after such member reaches the age of majority, or as otherwise required by law. When an audit, litigation, or other action involving records is initiated prior to the end of said period, however, records shall be maintained for a period of six (6) years following resolution of such action or longer if such action is still ongoing. Please refer to the Medicaid addendum in your provider agreement as well as 45 CFR 164.316(b)(2) for HIPAA requirements.

If you have any questions, please use the [Contact Us](#) page on www.magellanofvirginia.com or call 1-800-424-4046.