

## Provider Notice

Did you know that you can update your appointment availability on the provider portal? Members need the right kind of care, at the right time, in the right place. Magellan of Virginia strives to connect our members with provider options that meet their preferences and clinical needs. Unfortunately, out of date or missing information about your facility, agency or private practice can create obstacles to the referral process. At times, you may be unable to accept new referrals or need to put a pause on new admissions due to illness, maternity leave, travel, etc.

Please update or verify your appointment availability today so we can continue connecting you with members looking for care that you are uniquely suited to provide. If you are temporarily unable to accept referrals, this helps to let new members know they may need to contact another provider to seek care.

Here's what you can do:

- Go to [www.MagellanProvider.com](http://www.MagellanProvider.com)
- Sign in to the secure portal
- Select "Display/Edit Practice Information"
- Select "Appointment Availability"
- Click on "Add/Edit Unavailable Dates"
- Select "No" if you are unable to accept new members
- Select reason for unavailability and enter date range
- Hit 'Save'

If you have any questions, please email [VAProviderQuestions@magellanhealth.com](mailto:VAProviderQuestions@magellanhealth.com). Thank you for your participation in the Magellan of Virginia provider network. Together we're helping members live healthier lives.